

Guidelines for Nursery and Preschool Department

Nursery and Preschool care

- It is a must for families to use the child check-in systems (KidCheck) on Sunday mornings to keep track of who is here.
- Make individual plastic bags for each child's learning supplies (such as colors) to minimize sharing. These items may be sent home and replaced.
- Store from use excess toys and items which are difficult to sanitize.
- Please do not allow your child to bring personal toys or other items from home into a preschool room.
- Please make every effort to create a learning environment where space and separation can occur.

Sanitizing

- Each week the building is sanitized with great care in preparation for Sunday.
- Volunteers can help by cleaning frequently touched objects and surfaces in rooms such as toys and furnishings. Please leave notes or place items to be cleaned by the staff in the designated area.
- Hand sanitizer, cleaning solutions, wipes, and tissue will be placed in rooms.
- All toys should be disinfected at the end of each session.

Room preparation/distancing

- Designate and spread out which chairs will be used.

Doors

- Prop all doors open.

Masks

- The wearing of masks is strongly recommended in each classroom for those over the age of six. Please set this example in the classroom. The use of gloves by teachers in preschool areas is encouraged.

Water bottles

- Fountains will be closed. Children should bring their own water bottles. Some bottled water, if needed, may be found in the refrigerator in the Fellowship Mall closet.

Snacks

- It is best that all snacks be individually packaged.

If a person or child is sick or has symptoms at home

- Please worship at home if you are sick or have symptoms (fever over 100.4 currently or within the last 24 hours, vomiting or diarrhea currently or within the last 24 hours, runny nose, cough, unexplained rashes, skin infections, eye infections, etc.). If a child has symptoms, the volunteers, teachers, and leaders in your child's class may not accept him or her into the classroom.
- The teachers may not give medication to any child.

If a person is sick or has symptoms after arrival

- If a child develops any of the above symptoms while at church, we will ask parents to pick up the child immediately. In that case, children with symptoms will be isolated from the other children and wear a mask until picked up. The medical room will be outside the

old sanctuary.

Contact plan if attendees to Sunday School have come in contact with another attendee in class who tests positive:

- We will work with a person who becomes sick to respectfully and confidentially inform others that might have had contact with them according to the six feet/fifteen minute guidelines.
- Teachers, please keep a diagram of each attendees' class seating arrangement on Sunday or Wednesday in the event this information becomes necessary.

Workers

- There must be two teachers in each room.
- Workers will be responsible for putting materials away, such as books, puzzles, block accessories, pictures, and leftover art materials at the end of each session. Workers will be responsible for leaving the room ready for the next class.
- Preschoolers **birth through five** and their teachers are the only persons permitted in their department. Observing this policy will provide greater safety for children and will enable the teachers to provide activities to meet the needs of and to challenge each child. The teacher will receive and dismiss the child at the door, according to the KidCheck guardian policy. Parents should not come into the classroom.
- Extended Care teachers should arrive early so that the Sunday School teachers may go to worship. Children should be involved in an activity during the transition.
- **Parents should pick their children up** as a soon as possible following the close of the church session. Sometimes even the most well-adjusted child will become fearful or anxious if he is left after the other boys and girls have gone. It is suggested that only one adult call for the child, in order to relieve congestion in the hallways.
- All workers are expected to show love, understanding, and acceptance for all preschoolers with whom they work.
- All workers should greet children as they arrive with a bright smile and warm words.
- All workers should take care to be absent only when absolutely necessary and to secure a replacement in their absence.